



**Willingham School Association**  
 Minutes of Meeting  
 Tuesday 9<sup>th</sup> February 2016

		<b>Actions</b>
1	<p><b>Attendees:</b></p> <p>Emma Bowyer (EB), Sue Berry (SB), Andrea Eccles (AE), Nicola Slater (NS), Danielle Peacock (DP), Suzi Haigh (SH), Jacqui Barry (JB), Kathryn Wright (KW), Jess Llewellyn (JL)</p> <p><b>Apologies for absence from:</b></p> <p>Nicola Dreuitt (ND), Lisa Lewis (LL), Danny Carminati (DC), Sarah Hazlehurst (Sha), Katy Gilbert (KG), Lindsey Day (LD), Christina Luca (CL), Natasha Heighes (NH)</p>	
2	<p><b><u>Review minutes from previous meeting</u></b></p> <p>Minutes from last meeting (8<sup>th</sup> December) not on website. Andrea to speak to Lisa.</p>	<b>AE</b>
3	<p><b><u>Treasurer's Report</u></b></p> <p>£650 has been made in cake sales since September 2015, and all classes have now had a turn. A sum of £400 is left over from last term and this is reserved for the School Council to spend. The School has been informed of this but SH will inform VF for a response – this money needs to be used there is a risk of funds building up (a possible further £400 from this term). ACTION SH</p> <p>There is just under £15,000 in all accounts. Updates have been asked for on all funding. Fen Gallop and Fete fundraising is for outdoor equipment.</p> <p>All accounts have been audited and are in order. SH to find out when next School Gov. Meeting and will ask if it's possible to have a Link Gov. to the WSA to ensure sharing of info. ACTION SH</p> <p>Peer Mentor Scheme needs to be in place. Choir trip to happen in February. £3600 left to go towards sensory room. EB to ask Sha to make teachers aware there is £5 per child allocated for school trips but additional funding can be requested. ACTION EB</p> <p>Miss Hartman-Ayres provided a quote for Pop-Up sensory room but details do not correspond with the work. Clarity needed. Further details needed. ACTION EB</p>	<p><b>SH</b></p> <p><b>SH</b></p> <p><b>EB</b></p> <p><b>EB</b></p>
4	<p><b>WSA Committee Job Roles</b></p> <p>JB doing Sponsorship for Fete with SB's help! ACTION JB</p>	<b>JB/SB</b>
5	<p><b>Facebook/Twitter account</b></p> <p>Lindsey not here so will update at the next meeting.</p>	
6	<p><b>Spending request from Mrs Palmer-Jones</b></p> <p>"Dick Whittington" Panto, 10th January 2017          The £725 for Dick Whittington agreed. SH to let Mrs P-J know agreed. ACTION SH</p>	<b>SH</b>

7	<p><b>Swimming Pool – Resus training/admin of pool opening</b></p> <p>Need to book resus training – EB will talk to the prime helpers to see when is the best availability. Will check when the school have their training to offer this as an alternative date too. DP happy to talk to TOPS parents. Emma to email all people from last year to see interested and book training. ACTION EB, ACTION DP</p>	<b>EB/DP</b>
8	<p><b>Feedback:</b></p> <p><b>8.1) Film Night – Friday 5th February;</b> Went well. Children settled. Worked well serving drinks and popcorn during film rather than stopping for an interval. Need to make sure we select U film.</p> <p><b>8.2) Beetle Drive – Sunday 7th February;</b> Went well. Details to appear in February accounts.</p> <p><b>8.3) Year 3 Performance refreshments – 11th/12th February.</b> Year 3 performance yet to happen and AE has it in hand.</p>	
9	<p><b>Upcoming events:</b></p> <p><b>9.1) Friday 26th February – Jumble Collection (EB)</b> EB will organise posters. ACTION EB</p> <p><b>9.2) Saturday 27th February – Ceilidh Dance (EB), (SB), (KG).</b> Post office selling tickets. 27/02/16 SH will get all the paperwork to the Ploughman's Hall. Paper plates needed. Dinner size. Catering for 100 Ploughmans' Salads. Need a list of who can help with the bar – EB, NS, DP, AE, SH &amp; (JL can do 3-5). ACTION EB, NS, DP, AE, SH &amp; JL</p> <p><b>9.3) Friday 18th March – Easter Disco (EB).</b> Amanda Kirk doing poster. ACTION AK</p> <p><b>9.4) Sunday 20th March – Easter Bingo (EB)</b> – see last Minutes (who can help on day/refreshments/craft table?). EB will organise poster. Alison Pinny suggested Tesco might donate eggs? Parents can donate Easter eggs. 2-4. EB will check if Mr Efford can do? DP will sort out raffle prize a hamper. ACTION EB &amp; ACTION DP</p> <p><b>9.5) Friday 22nd April – “Taste of Willingham”:</b> - see last Minutes (letter of invitation to be sent local business/who can send letter?) Businesses don't pay to be there, but people pay to attend and purchase items. Thoughts around farmers market or Ben Tregenna to do a demo re cheese and meat/cider (DP to check). The Bank might bring beer (KW to check), Bushel Box (EB to check) Chilli Lady (JL to ask). ACTION KW, EB, JL &amp; DP</p> <p><b>9.6) Fete</b> Mr Efford compare. Neil Marsh tug of war. Carnival theme. Fancy dress/Coconut shy. Steel drum teacher at fete. ACTION EB &amp; DP</p>	<p><b>EB</b></p> <p><b>SB</b></p> <p><b>EB/DP</b></p> <p><b>SB/DP/ KW/EB/JL</b></p> <p><b>EB/DP</b></p>
10	<p><b>Fen Gallop – Sunday 3rd July 2016(KW), (SB), (EB), (SH)</b></p> <p>Mtg after half term. Registration now live and various other adverts in place. Needs to be flagged on fb. Training day 4th July means that people will go away. DP to have a gazebo, toys available and non- funded. TOPS, Tigers and Bubbles. Have something at the fete where we recruit volunteers for Fen Gallop. KW and SB available to help. ACTION DP, SB &amp; KW</p>	<b>DP/SB/ KW/EB</b>

11	<p><b>AOB</b></p> <p><b>11.1)</b> September intake. DP suggested stay and play for parents and children. WSA to use tea and coffee. Need to have uniform out for that day and need to make it a rota.</p> <p><b>11.2)</b> For the Fen Gallop the sponsors. Sue to send business list to JB. Sue booked ice cream van and will pass over bouncy castle/Karate to another? SB suggested Cambridge medical may wish to be asked to sponsor Bake Off.</p>	<p><b>DP</b></p> <p><b>SB</b></p>
11	<p><b><u>AOB</u></b></p> <p><b>Next Meeting:</b> Tuesday 15<sup>th</sup> March 2016 8pm, Emma's House</p>	