

**Willingham Primary School Association (WSA)  
Registered Charity No. 1039136**



**ANNUAL GENERAL MEETING**

**Friday 23 September 2022, 4pm**

**Minutes**

**Attendees**

**Committee:** Dave Morel, Marie Clements, Katy Gilbert, Lorna Hopcroft, Helen Hughes, Becky Binney, Emma Walker, Tamar Oviatt-Ham, Amy Shaw and Ian Morgan.

**Teachers/Parents and Carers:** Tomas Butkevicius, Melissa Setchell, Billy Bibby, Jim Mansfield, Charlotte Sweet, Yasmin Olds, Britt Pearce, Anna Woodward, Claire Henry, Clare Gregory, Cherise de Kock, Nicola Price, Jessica Bendon, Sally Brownridge, Priti Mills, Christina Dunham, Karen Starkey, Sabuera Ramazarin, Sarah Morgan, Chris Gregory, Nick Oviatt-Ham, Angela Walker and Gemma Hassan.

**Apologies:** Tom Bowran-Pavey, Tom Mason, Catherine Wainwright, Susan Passmore and Karen Monks.

**1. Welcome**

The chair welcomed Members of the Committee Teachers, Parents and Carers to the meeting.

**2. Minutes of the last AGM and any matters arising (circulate)**

The minutes were agreed. No matter arising.

**3. Chair's summary report for 2021/22**

The Chair Marie Clements and Vice Chair Katy Gilbert presented the Chair's summary report for 2021/22.

Events last year:

- Christmas Fayre
- Wreathmaking and Christmas Cards
- Christmas Hamper Raffle and Summer Raffle
- Valentines Afternoon tea packs (with Looking Glass Café)
- Easter Egg Bingo
- Performance refreshments
- Jubilee Event – Bouncy Castles, Bar and Scones
- Krispy Kreme Donuts
- Opened the swimming pool
- Fen Gallop and Summer Fete
- Summer Raffle
- Year 6 leaver hoodies, message books and party
- School lottery, Amazon Smile and Easyfundraising

What the WSA funded last year:

- Classroom maps - £255.98
- House murals throughout school - £1480.27
- Glockenspiels for music lessons - £612.50
- Yr 6 trophies - £221.73
- Yr 6 trophy engraving - £168.93
- Honeypots outside equipment - £1,483
- Leavers book (for multiple years) - £544
- Online pantomime - £90
- Yr 5/6 books - £500
- Pond improvements - £398 to date
- Playground equipment - £500
- TT Rockstars/Numbots - £240.90
- Queen Jubilee pin badges - £304.38
- Queen Jubilee peg dolls - £195
- Jubilee tree plaque and time capsule - £129.89
- Jubilee inflatables - £380
- Brass band visit - £800
- School playground markings - £4,090
- Oliver Twist September performance - £499
- School trips - £1,855

Both Marie and Katy announced that they were stepping down from the Committee. The Headteacher Dave Morel thanked Marie and Katy for all of the hard work over their years on the Committee. He also thanked Karen Monks who had indicated that she was also stepping down.

#### **4. Treasurer's Report for 2021/22 Treasurer's and accounts Summary for the year ending 31 July 2022**

The Treasurer Lorna Hopcroft presented the Treasurers report (see appendix 1 )

Total amount raised for 2021/22 = £15,634.58

#### **5. Election of Trustees of the Committee**

The following committee members were nominated, seconded and agreed:

- Chair – Lorna Hopcroft
- Treasurer - Ian Morgan and Sarah Morgan
- Secretary - Tamar Oviatt-Ham
- Assistant Treasurer - Susan Passmore

The position of Vice-Chair was left vacant.

#### **6. Funding Requests**

- School Trip Funding request - £10 per pupil will be £3,410.00 over the year

#### **7. Plans for future events**

- Donuts and Halloween costume sale on Friday 14 October.

- Christmas Fayre – Provisional date Friday 2 December

#### **8. Any other business**

- No other business was discussed.

#### **9. Date of next meeting**

Scheduled for Wednesday 12 October at 8.15pm.